

State Center City Council
 Regular Meeting Minutes
 February 20, 2024
 State Center City Hall

Mayor Pfantz opened the council meeting at 6:30 p.m. Present were Quick, Grant, Nichols, and Shaffar. Absent: Darrow. Also attending were L. Bearden, T. Hillers, K. Yates, J. Thomas, P. Pitzen, J. Toyne, M. Kielly, Brad Pfantz, C. Davis, N Fredriksen, K. Nieland, Nevada Mayor Brett Barker and Robin Hobbs.

Mr. Barker introduced himself and made it known that he is running for Iowa House District 51.

Motion by Quick, 2nd by Nichols approving the consent agenda including Res. 24-38 monthly fund transfers totaling \$108,307.43. Motion passes 5-0 roll call. ***Prior to sending the minutes for publication, the clerk discovered an error in Res. 24-38. This will be corrected at the March 5th meeting.***

Toyne gave an update of the electric utility.

N. Frederiksen of ISG gave an update on the R/O water treatment project. The project is on schedule. Nichols moved to adopt Res. 24-39 approving of Pay Application #15 to WRH for work on R/O project in amount of \$354,772.50. Quick 2nd; Res. 24-39 is adopted 4-0 roll call. No action was taken on Res. 24-40, a proposed change order was not needed. Fredriksen commented on the lagoon lift station project; we are still waiting for a construction permit from the IDNR so that a CDBG application can be submitted.

Pitzen gave an update of public works activity and stated they would be jetting the sanitary sewer in the SE quadrant of town. Kielly and K. Nieland of CGA spoke of estimates of probable costs for 4 proposed projects. The largest being reconstruction of 3rd Ave SW between the Hwy 30 ROW and 4th ST SW. This will likely need to be split into two projects due to cost and the number of pending projects with the south half of the project addressed first. Council will meet in special session Tuesday, March 5th, 6:30 p.m. for review of these projects. Grant moved to adopt Res. 24-41 approving of application for an 80/20 Transportation Grant through Region 6. Quick 2nd; Res. 24-41 is adopted 4-0 roll call.

There was no new information regarding the fire station project.

Motion by Grant, 2nd by Harlan that Ordinance 381 amending Chapter 50 of the State Center Code of Ordinances, governing nuisance abatement procedure by adding sections 50.02(13) Accessory Structures, 50.02(14) Exterior Wall Surfaces Not Maintained and 50.08 Nuisance Abatement Schedule be given its first reading for passage. Motion passes 4-0 roll call.

Motion by Quick, 2nd by Grant approving of an updated School Resource Officer (SRO) agreement with the West Marshall School District. The school will increase the reimbursement to the city to \$15,000 from \$10,000 for this service provided by the SCPD. Motion passes 4-0.

The clerk provided FY25 alternative property tax rates and resulting property tax dollar revenue. Quick moved to adopt Res. 24-42 setting a public hearing to hear comments for/against the proposed property tax dollars from certain levies for FY25 that reflects a \$13.20555/1000 rate for Tuesday, April 2nd, 6:30 p.m. at City Hall. Grant 2nd; Res. 24-42 is adopted 4-0 roll call.

No action was taken on Res. 24-43, a budget amendment has not yet been prepared.

Shaffar moved to adopt Res. 24-44 adopting policy relating to access/use of proprietary information by city employees. This will be an addition to the employee handbook. Nichols 2nd; Res. 24-44 is adopted 4-0 roll call.

The clerk reported destruction of expired closed session minutes.

Mayor Pfantz gave the State Center Historic Preservation Commission annual report.

At 7:40, there being no further business, motion by Darrow, 2nd by Quick to adjourn meeting. Motion passes 4-0.

CLAIMS APPROVED 2.20.24

VENDER	DESCRIPTION	
AIRGAS	CYLINDER RENT	95.58
ALLIANT	GAS UTILITY	2,898.01
ARNOLD MOTOR	VEHICLE SUPPLIES	776.73

AT&T MOBILITY	SCPD WIRELESS	170.75
BARCO MUNICIPAL	TRAFFIC SIGN	148.31
BDH TECHNOLOGY	QTR SERVICES	930.00
BORDER STATES	UNIFORM/ELECT BOX	5,139.07
CCG SAFETY GEAR	GEAR	561.00
CENTRAL STATE BANK	SAFETY,COMPUTER,OFFICE	5,789.67
CIT SEWER SOLUTIONS	TELEVISIONG	4,725.37
MEREDITH CLARK	CONFERENCE REIMBURSE	350.00
CORE & MAIN	TRAINING, PUMP	1,619.64
CRESCENT ELECTRIC	BLDG MAINTENANCE	113.27
DAN'S AUTO	VEHICLE MAINT	149.20
DINGES FIRE CO	VEHICLE REPAIRS	3,533.73
ELECTRIC PUMP	LIFT STATION REPAIR	857.25
ELECTRIC SUPPLY	SAFETY GEAR	70.00
FIRE SERVICE TRAINING	TRAINING	730.00
FORCE FITTERS	UNIFORMS	843.75
FRANK DUNN CO	STREET PATCH	949.00
HEIMAN FIRE EQUIP	HOSE NOZZLE PKG	3,000.00
HOME RENTAL CENTER	EQUIPMENT/REPAIR	1,218.00
HOMETOWN FOODS	CITY HALL SUPPLY	13.26
I&S GROUP	ENGINEERING SERVICES	10,433.55
IOWA ONE CALL	LOCATES	32.40
IOWA PRISON IND	PD NUISANCE SUPPLY	329.70
IRUA	PURCHASED WATER	12,054.56
IRON MOUNTAIN	SHRED SERVICES	119.80
JOHN DEERE FINANCIAL	PW UNIFORM	96.56
BECKY KIELLY	JANITORIAL SERVICE	275.00
LATHAM & ASSOC	ELECTRIC RATE STUDY	125.00
LEDFORD TREE & LAWN	STUMP GRINDING	690.00
MACQUEEN EQUIP	STREET SWEEPER REPAIR	575.80
MAUER SUPPLY	SAFETY EQUIP/SUPPLY	725.00
MC-HEARING ASSOC	L THOMAS TESTING	40.00
MCMASTER-CARR	POWER PLANT SUPPLY	324.52
MELEE LLC	DESIGN WORK	1,570.00
MENARDS	SAFETY/SUPPLY	917.31
MICROBAC LAB	TESTING	537.75
MID IOWA ENTERPRISE	PUBLICATIONS	149.36
MIKE WALTON	WINDOW CLEANING	55.00
NELSON FABRICATION	SAFETY EQUIP/SUPPLY	166.56
NEW CENTURY FS	FUEL CHARGES	3,020.03
PARTNER COMMUN	PHONE/INTERNET	1,174.47
PETTY CASH FUND	POSTAGE	30.25
POSTMASTER	UB POSTAGE	960.00
RACK NATION	SAFETY STORAGE	935.00
RACOM CORP	RADIO EQUIP/SUPPLY	7,042.72
RANDY'S PEST CONTROL	PEST CONTROL	185.00
SHERYL SCHROEDER	APPLIANCE REBATE	50.00
SKARSHAUG TESTING	ELECTRIC SAFETY TEST	31.50
STAR EQUIP	WATER PUMP REPAIR	183.06
STONE SANITATION	GARBAGE SERVICES	380.68
TYLER TECH	ANNUAL MAINTENANCE	5,092.73
ULINE	PW SAFETY SUPPLY	34.50
UNITYPOINT HEALTH	SPOERRY TESTING	372.00

US CELLULAR	FIRE & EMS CELL	108.93
US CELLULAR	PHONE/IPAD CHARGES	321.39
USA BLUE BOOK	PW SAFETY SUPPLY	497.82
WESCO	ELECTRIC DISTRIB CABLE	177.41
WITTMER PUBLIC SAFETY	CONVERSION KIT	91.12
CITY SUB-TOTAL		84,588.07

GUTEKUNST CLAIMS

STOREY KENWORTHY	OFFICE SUPPLY	58.34
LINDSEY COYNE	PROGRAM	210.26
ICN	UTILITY	5.79
PREMIER	OFFICE SUPPLY	38.07
SCHENDEL PEST	BLDG/GRNDS	38.15
SCHUMACHER ELEVATOR	MAINTENANCE	1,933.40
DEMCO	OFFICE SUPPLY	90.75
XEROX	OFFICE SUPPLY	44.50
CITY OF STATE CENTER	2 MONTHS UTILITY	799.63
AMAZON	OFFICE/PROGRAM	335.03
MIDWEST TAPE	DVDS	223.16
BAKER & TAYLOR	BOOKS	1,360.59
ALLIANT	UTILITY	464.99
PARTNERCOM	UTILITY	260.47
MENARDS	OFFICE/PROGRAM	84.46

GUTEKUNST SUBTOTAL

5,947.59

CITY MIDCYCLE CLAIMS

PAYROLL	01.19.24	28,720.66
PAYROLL	02.02.24	39,639.23
PAYROLL	02.16.24	31,599.34
CASEY'S FUEL CARD	PD FUEL	9.05
WELLMARK	ANNUAL FEE	90.00
WET	STATE TAX	2,208.53
SALES/USE TAX	STATE TAX	4,490.97
ADVANTAGE ADMIN	MONTHLY FEE	47.25
RPGI	PURCHASED POWER	123,175.25
PSN	MONTHLY FEE	74.95

MID-CYCLE CLAIMS PAID

230,055.23

TOTAL APPROVED BY COUNCIL

320,590.89

TOTAL CONSENT BY FUND

GENERAL	52,014.42
ROAD USE	12,379.63
CAPITAL PRJ	1,570.00
WATER UTILITY	34,924.57
R/O PRJ	7,453.25
SEWER UTILITY	24,268.45
LAGOON PRJ	2,980.30
ELECTRIC UTILITY	182,507.90
STORM SEWER	2,492.37
TOTAL	320,590.89

JAN REVENUE BY FUND

GENERAL FUND	16,016.05
ROAD USE	16,583.88
E'EE BENEFIT LEVY	324.43

EMERGENCY LEVY	58.91
LOST	14,708.91
DEBT SERVICE LEVY	384.82
WATER UTILITY	37,640.53
WATER IMPRV	5,234.01
R/O CAP PRJ	152,424.00
SEWER UTILITY	17,163.03
SEWER IMPRV	9,991.07
ELECTRIC UTILITY	210,877.56
STORM WATER UTILITY	5,670.06
TOTAL	<u>487,077.26</u>


Harlan Quick, Mayor Protem

Attest:


Lori Bearden, City Clerk